

SECRET

T/O — O/NE

29 January 1953

MEMORANDUM FOR SPECIAL ASSISTANT (ADMINISTRATION) TO DD/I

SUBJECT : Active O/NE Personnel Requirements

**REFERENCE : DD/I Memo to LAD's dated 23 January,
"Reduction of Forces in Germany"**

1. We have reviewed our personnel requirements and find that despite an apparently large number of vacancies, our immediate needs are very restricted indeed;

a. One good intelligence officer of GS-13/14 caliber for the Far East group, and

b. One competent GS-5 secretary-steno.

2. Attached are recapitulations which serve to explain why our immediate requirements are so limited;

**TAB "A": Recapitulation of Unencumbered Positions
in O/NE T/O (as at 29 January 1953)**

TAB "B": Identification of Current Requirements

25X1A

**D/Asst. Director/Adm.
National Estimates**

HS/EC-111
item 3

copy made in HS (30 Sept 57)
from AD/NE chrono file

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See also ONE subject
file on "DD/E"

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